

CITY OF BLUE ASH

Interoffice Memo – City Manager's Office

TO: City Council
FROM: City Manager and Department Directors
SUBJECT: Agenda Items for the October 24th Council Meeting
DATE: October 22, 2013
COPIES: Department Directors, Press, Clerk of Council, Solicitor

This memo offers a brief description of the topics included on the October 24th Council agenda.

10.a.1. Ordinance No. 2013-56 transferring funds

Efforts continue to refine the 2013 budget as we begin our fall budget process. This transfer provides budget adjustments for the following:

- OVI and Law Enforcement Grants (Funds 281,282 and 293,294) – The City is the fiscal administrating agency for these police related state grants which requires us to budget and facilitate the collection of grant revenue and the disbursement of grant approved expenses. Given that the new grant year began Oct 1st, adjustments are needed within these funds to provide for the close-out of grant funds ending September 30, 2013 (281 and 294) and provide for the budget of the current grant year (282 and 293). Funds awarded for the current grant year include \$224,625 for the OVI grant and \$95,386 for the Law Enforcement Grant.
- Cooper Creek Events Center and Golf Course (Fund 752) – As business continues to grow so does our expectation of revenues and related expenses. The budget adjustments listed on the attachment amends our original estimates made back in January. It provides for additional revenue collections in event food, beverage and in Pro Shop operations that offsets the additional expenditure appropriations in those related areas to finish out the year.
- Flexible Spending Accounts (Funds 901,902 and 903) – These funds are used to separate the accounting, by plan year, for the employee flexible spending accounts. With the new benefit plan year beginning on November 1st, routine budget adjustments are needed to establish a new FSA fund and to close out the past FSA funds. Although advanced funding from the General fund is necessary, it is repaid over the plan year from employee payroll deductions.
- Osborne/RHH Connector Road Project (Ilmenau Way – Fund 448) – The transfer ordinance provides for the repayment to the General Fund of \$250,000 that was transferred into the construction fund during 2012 to assist with a timing issue related to the \$250,000 state grant awarded for this project.
- Transfers Within Expenditure Appropriations - This section of the transfer attachment accommodates movement of current expenditure budget appropriations within the same fund and usually consist of routine adjustments. The most noteworthy one is the use of \$50,000 from contingency to replenish budget used to pay unexpected real estate taxes to Hamilton County. We have submitted a refund request for these taxes but may not receive the refund until 2014.

Please direct questions regarding this ordinance to the Treasurer.

10.b.1. Ordinance No. 2013-57 authorizing the purchase of replacement park bench slats

Ordinance No. 2013-57 authorizes the City Manager to enter into an agreement with Victor Stanley, Inc. for the purchase of 416 S-13 Ironsites Series recycled plastic park bench slats for 32 park benches in the Blue Ash downtown district for an amount not to exceed \$35,000.

Requirements to follow formal bidding procedures are requested to be waived due to the fact that there is only one manufacturer who makes these replacement parts that have a life expectancy of 10 years versus the high maintenance of the current wooden slats. Funding for this equipment was approved by City Council in the final budget.

Please direct questions regarding this resolution to the Parks and Recreation Director.

10.c.1. Ordinance No. 2013-58 amending Ordinance No. 2013-30 regarding Phase 1 Group B 1-03 Earthwork and Utilities and for Summit Park

The basis for the following change orders addressed in Ordinance No. 2013-58 is directly related to the Phase I construction of the Summit Park Project, Group B 1-03 Earthwork and Utilities. The expenses are fully covered by remaining unencumbered funds in the Summit Park Fund account and do not require additional funds from the General Fund.

Ordinance No. 2013-30 authorizes the adjustments and additional expenditures as follows:

Bulletin 1	Storm Drainage	-\$2,019.00
Bulletin 3	Lake Forest Waterline	\$9,475.00
Bulletin 4	Waterline (Private)	\$36,717.00
Bulletin 5(a)	Waterline	\$26,489.00
Bulletin 5(b)	Pump Manhole	\$92,003.00
Bulletin 5(c)	Earthwork	\$2,934.00

Bulletin 1 is a credit adjustment for Underground Detention Changes for an amount of -\$2,019 and consists of deleting one row of detention.

Bulletin 3 is to add an additional fire hydrant and restrain all joints in the line per the requirement of Greater Cincinnati Water Works.

Bulletin 4 is for additional Private Waterline Changes which adds domestic and irrigation water backflow preventers and associated piping.

Bulletin 5(a)-(c) allows for underground detention pumping & pergolas changes and disconnect of three existing branch water service lines from the public Greater Cincinnati Water Works water main. The bulk of the change order is a result of the final plans being completed for the pump system, including pumps, pipe and structures for the underground detention system that was added after the original bid went out. Even though the pump system for the underground detention system has been known of for a long time, it wasn't until recently the final bulletin was released showing final details and necessitating the change order.

Please direct questions regarding this ordinance to the Public Works Director.

10.c.2. Ordinance No. 2013-60 authorizing bid award for Summit Park, Phase 1, Group E

This is the fifth bid package for Phase 1 of the Summit Park project which was advertised on Wednesday, October 9, 2013, in the **Cincinnati Enquirer**. Bids were received and publicly read aloud on Wednesday, October 23, 2013. The City received 1 bid for 1-10 Steel Pergolas and 3 bids for 1-11 Light Fixtures and Controls. Administration recommends an award to cHc Manufacturing, Inc. 1-10 Steel Pergolas for the base bid and an additional contingency of \$10,000 as shown on the bid recommendation letter; to The F.D. Lawrence Electric Co. for 1-11 Light Fixtures and Controls for Item 1, Item 2, Item 3, 2 additional E1 Fixtures, 2 additional E2 Fixtures, and an additional contingency of \$5,000 specifically to address customization of the C1 Bollard Lights as shown on the bid recommendation letter.

Please direct any questions to the Public Works Director, Gordon Perry.

10.d.1. Motion Setting 7:05 PM, Thursday, November 14th to consider an appeal to an October 14th decision of the Board of Site Arrangement permitting a fence in a front yard at 9595 Monroe Avenue

Susan Bergman applied for a permit to install a fence in her front yard at 9595 Monroe Avenue, which is at the intersection of Myrtle Avenue. The proposed fence is a 4-foot, scalloped top, wood picket fence. The Board approved the application, but limited the distance from the front of the house that the fence could extend towards Monroe Avenue. Ms. Bergman is not satisfied with the decision and filed an appeal asking that the allowable distance into the front yard along Monroe Avenue not be limited.

Please direct any questions regarding this appeal to the Community Development Director.

10.e.1. Ordinance No. 2013-59 authorizing an Amended and Restated Mutual Aid Agreement for Law Enforcement

On October 27, 2011, the City of Blue Ash entered into a mutual aid agreement with other Hamilton County Law Enforcement agencies titled the "Hamilton County, Ohio Mutual Aid Agreement for Law Enforcement". This contract allowed for the provision of reciprocal police services, across jurisdictional lines to enhance the capabilities of law enforcement to protect citizens and property.

The Hamilton County Chiefs of Police Association has reviewed this existing agreement and proposes that a new agreement is necessary due to the interests of the parties. The major change is a requirement that if a party desires to request Specialized Law Enforcement Operations (SWAT), the requesting party must indemnify the assisting agencies and their personnel a minimum amount of three million dollars (\$3,000,000).

Therefore, the City of Blue Ash desires to enter into a revised agreement with other government entities within Hamilton County for these purposes.

Please direct questions relating to this matter to Chief Hartinger.