



City of Blue Ash
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David M. Waltz
City Manager



Head Swim Coach

Part-Time- Seasonal for the
Blue Fins Recreational Swim Team

Start Date: Immediately
Pay Rate: \$14.07-\$16.28 per hour
Posting: Open until filled
Application Procedure: See Below

The **Blue Fins Head Coach** under the direction of the Recreation Superintendent and Parent Advisory Committee, plans, directs and coordinates the operations of the summer recreational swim team. The Blue Fins Swim Team is a Division II team of the Tri-County Swim League (TCSL). The team practices at the Blue Ash Recreation Center's outdoor 25 yard pool and ranges in size from 60-80 swimmers per summer. Competition begins June 7, 2010 and the last meet of the season is July 23 and 24, 2010. We are seeking a highly motivated and energetic individual, interested in working with a great group of swimmers, parent and assistant coaches.

Essential Job Functions: Manage daily swim operations and administration. Directs and coordinates parent relationships. Coordinates record keeping and enrollment. Develop age-appropriate swim programs for all swimmers including goal setting and evaluations. Inspire and challenge each swimmer to achieve their goals and develop positive self-esteem. Emphasize to all swimmers the importance of proper technique, teamwork, sportsmanship, learning and fun. Oversee, assist and develop coaches. Assign duties and supervise on deck coaching for all age group levels. Develop and implement practice schedules tailored to the season and meet schedule. Incorporate fun and teamwork into practice regularly. Help develop meet schedules, meet entries, and coaching assignments. Communicate with the Recreation Superintendent, Parent Advisory Committee (PAC) and swim team families. Recruit and retain swimmers. Implements and communicates team policies, goals, objectives, and procedures, conferring with the Recreation Department and PAC. Helps locate, select, and procure equipment and supplies. Other duties as assigned.

Knowledge/Skills/Experience:

1. Experience with swim coaching preferred.
2. Demonstrated ability to work independently.
3. Experience developing and implementing organization and structure to a swim team.
4. Knowledge of working with parent committees and paid staff.
5. Experience motivating all levels of swimming ability in addition to teaching basic and advanced stroke technique.
6. Knowledge of Hy-Tek software.

Certifications:

1. American Red Cross Lifeguard Certification
2. CPR and First Aid Certificates.

Communication/Reasoning Demands:

1. The ability to coordinate, analyze, organize, compile, compose, and compute data and information.
2. The ability to organize, negotiate, guide and instruct, speak and give instructions to individuals.

APPLICATION PROCEDURE:

Candidate must pass pre-employment background check and drug screening. **Applicants must submit a City of Blue Ash employment application for consideration ASAP.** Applications are available at the Blue Ash Municipal & Safety Center, 4343 Cooper Road, Blue Ash, Ohio 45242; 24/7 or from our website: www.blueash.com (click on the green bar that says *Municipal Services*, then *Human Resources*, then *Application Form* – follow the directions).