

CITY OF BLUE ASH - WITHHOLDING TAX RECONCILIATION

Due on or before February 28th

FORM W-3

Mail to:

BLUE ASH TAX OFFICE
4343 COOPER ROAD
BLUE ASH, OHIO 45242-5699

(513) 745-8516
Fax: (513) 745-8651
www.blueash.com

INSTRUCTIONS

- Copies of W-2's of taxable employees **MUST** accompany the filing of this form W-3. Include tape showing total gross wages.
- If non-employee compensation of \$600.00 or more per individual was paid for work performed in Blue Ash, copies of 1099's **MUST** also accompany this return.
- All blanks must be completed.

EMPLOYER'S NAME, ADDRESS AND ACCOUNT NO.

ALL BLANKS MUST BE COMPLETED

Fed. ID# of Company: _____

Submitted by (please print): _____

Official Title: _____

Signature: _____

Date: _____

Phone: _____

Email: _____

Total Blue Ash Income Tax Remitted for Tax Year _____

1. Total number of W-2 forms submitted _____

2. Total number of current Blue Ash employees _____

3. Total Blue Ash payroll for the year \$ _____

4. Less payroll not subject to tax
(***Must** include explanation below) \$ _____

5. Payroll subject to tax \$ _____

6. Withholding tax liability @ **1.25%** of Line 5 \$ _____

7. First quarter ending March 31 \$ _____

8. Second quarter ending June 30 \$ _____

9. Third quarter ending September 30 \$ _____

10. Fourth quarter ending December 31 \$ _____

11. Credits from prior year \$ _____

12. Total remitted for the year \$ _____

13. Overpayment credited to next year
(Refunds not issued to active accounts) \$ _____

14. Additional tax due \$ _____

No taxes or credits of less than \$1.00 shall be collected or refunded

EXPLANATION OF PAYROLL NOT SUBJECT TO TAX / W-2s NOT FULLY SUBJECT TO BLUE ASH TAX

***(If no explanation is provided, 1.25% of total gross payroll is due and payable.)**

FOR OFFICE USE ONLY

(BLUE ASH SUGGESTS THAT YOU MAKE A PHOTOCOPY OF THIS RETURN AND RETAIN FOR YOUR RECORDS)